

APR 15 2020

BOBBIE DAVIS
COUNTY CLERK, PANOLA COUNTY, TEXAS
BY B.T. Davis DEPUTY

State of Texas
County of Panola

On this 3rd day of March, 2020, the Commissioners' Court of Panola County, Texas met in a Regular Meeting of the Court at 1:30 PM in the Commissioners' Courtroom of said County with the following members of the Court present:

LeeAnn Jones	County Judge
Ronnie LaGrone	Commissioner, Precinct #1
David A. Cole	Commissioner, Precinct #2
Craig M. Lawless	Commissioner, Precinct #3
Dale LaGrone	Commissioner, Precinct #4

Also attending were Bobbie Davis, County Clerk, and Vicki Heinkel, Administrative Assistant to the County Judge/County Commissioners' Coordinator. Attached to and made a part of these minutes is a list of other attendees and the office or organization that each represents. The following proceedings were held at this meeting:

PRAYER: Commissioner Ronnie LaGrone gave the prayer.

OPEN MEETING:

1. **CITIZEN COMMENTS:**

There were no citizen comments.

2. **COMMISSIONERS' REPORTS:**

Commissioner Ronnie LaGrone reported that the final work and cleaning has just been completed on the Exposition Center, in time for the Panola County Junior Livestock Show this week.

3. **COUNTY JUDGE'S REPORT:**

County Judge LeeAnn Jones recognized Ashleigh Earle, a student from Panola College.

4. **CONSENT ITEMS:**

PERSONNEL

- a. To record the employment of Stephen Gillie as a Patrol Deputy with the Panola County Sheriff's Department effective February 29, 2020 at the rate of \$21.92 per hour.

ROAD & BRIDGE

- a. To authorize the County Auditor to advertise for sealed bids for asphalt materials for use by the Panola County Road and Bridge Department. Bid specifications will be available in the Panola County Judge's Office, 110 S. Sycamore, Room 216-A, Carthage, Texas 75633. Bids will be opened at a future meeting of the Panola County Commissioners' Court scheduled for Tuesday, March 31, 2020 at 1:30 PM.

- b. To approve and record a request by R. Lacy Services, Ltd. to place a 10.750" steel pipe line within the right-of-way of Panola County Road #264.
- c. To approve and record a request by R. Lacy Services, Ltd. to place a 10.750" steel pipe line within the right-of-way of Panola County Road #3063.

MISCELLANEOUS

- a. To approve minutes of Commissioners' Court meetings held during the month of February, 2020.
- b. To ratify and record Federal Annual Equitable Sharing Agreement and Certification Report between the Federal Government, Panola County Sheriff's Department and Panola County for Fiscal Year ending December 31, 2019.
- c. To ratify and record Federal Annual Equitable Sharing Agreement and Certification Report between the Federal Government, Panola County Criminal District Attorney's Office and Panola County for Fiscal Year ending December 31, 2019.
- d. To ratify and record Federal Annual Equitable Sharing Agreement and Certification Report between the Federal Government, Panola County Constable's Office, Precincts #1 and #4, and Panola County for fiscal year ending December 31, 2019.
- e. To ratify and record Federal Annual Equitable Sharing Agreement and Certification Report between the Federal Government, Panola County Constable's Office, Precincts #2 and #3, and Panola County for fiscal year ending December 31, 2019.
- f. To ratify and record Chapter 59 Asset Forfeiture Report by Law Enforcement Agency for the Panola County Sheriff's Department for fiscal year ending December 31, 2019.
- g. To ratify and record Chapter 59 Asset Forfeiture Report by Law Enforcement Agency for Panola County Constable, Precincts #1 and #4 for fiscal year ending December 31, 2019.
- h. To ratify and record Chapter 59 Asset Forfeiture Report by Law Enforcement Agency for Panola County Constable, Precincts #2 and #3 for fiscal year ending December 31, 2019.
- i. To record Statement of Officer and Oath of Office forms for Panola County Reserve Deputy Constable, Precincts #2 and #3 Andrew Favors.
- j. To record Statement of Officer and Oath of Office forms for Panola County Reserve Deputy Constable, Precincts #2 and #3, Daniel McMillen.
- k. To approve and record 2020 Budget Amendment No. 6.
- l. To record Panola County Juvenile Probation Department's Financial Statements for fiscal year ending August 31, 2019.
- m. To record Panola County Community Supervision and Corrections Department's Financial Statements for fiscal year ending August 31, 2019.
- n. To record 2019 Certificate of Completion from the County and District Clerk's Association of Texas for completion of 20 hours of continuing education for Panola County District Clerk Lindsey Smith.

- o. To record 2019 Certificate of Attendance from Texas Association of Counties for completion of 10 hours of investment education for Panola County Treasurer Joni Reed.
- p. To record 2019 Certificates of Attendance from County Treasurers' Association of Texas for completion of 14 hours of education instruction and 3 hours of Public Funds Investment Act training for Panola County Treasurer Joni Reed.
- q. To record The Ohio Casualty Insurance Company Official Bond and Oath for Panola County Sheriff Michael Kevin Lake.
- r. To accept and record a donation of \$20,000.00 from Carthage Service League for safety equipment for the Panola County Sheriff's Department.

REQUESTS FOR CONFERENCE ATTENDANCE

- a. To approve and record a Request for Attendance at a Conference form(s) for the following Panola County elected official(s)/employee(s): Panola County Constable, Precincts #1 and #4 Bryan Murff; Panola County Judge LeeAnn Jones; Panola County Clerk Bobbie Davis; PCSD Criminal Investigator James Ferris; and PCSD Deputy Robert Delconte.

Commissioner Dale LaGrone moved and Commissioner Ronnie LaGrone seconded the motion to approve the Consent Items. The motion passed unanimously.

A COPY OF EACH LETTER, AMENDMENT, REQUEST, AND/OR BOND IS ATTACHED TO AND MADE A PART OF THE MINUTES.

- 5. Commissioner David Cole moved and Commissioner Craig M. Lawless seconded the motion to approve payment of current Panola County bills as prepared and submitted by the County Auditor. The motion passed unanimously. SEE PAYMENT REGISTER ATTACHED.
- 6. Commissioner Ronnie LaGrone moved and Commissioner David A. Cole seconded the motion to approve payment of current Panola County Payroll as prepared and submitted by the County Treasurer. The motion passed unanimously. SEE PAYROLL DISTRIBUTION REGISTER ATTACHED.
- 7. A public hearing was held to consider lowering the speed limit on Panola County Road #1244. No members of the public were present for the hearing.
- 8. Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion to adopt Order #2020-01 setting the speed limit on Panola County Road #1244 to 30 MPH. The motion passed unanimously. SEE ORDER ATTACHED.
- 9. County Judge LeeAnn Jones presented the Panola County Auditor and Assistant Auditors the Certificate of Achievement for Excellence in Financial Reporting for fiscal year 2018. SEE INFORMATION ATTACHED.
- 10. Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion approve a Proposed Election Agreement between Gary ISD and Panola County. The motion passed unanimously. SEE AGREEMENT ATTACHED.
- 11. Commissioner Ronnie LaGrone moved and Commissioner Craig M. Lawless seconded the motion to approve the employment of Billy M. Stutes as an Operator with the Panola County Road and Bridge Department, Precinct #1, upon successful completion of a physical and drug screen at the rate of \$18.50 per hour effective March 16, 2020. The motion carried unanimously. SEE LETTER ATTACHED.

12. Commissioner David A. Cole moved and Commissioner Ronnie LaGrone seconded the motion to approve the purchase of a Case 885B Motor Grader from Associated Supply Company Inc. (ASCO) for use by the Panola County Road and Bridge Department, Precinct #2 through BuyBoard Contract #597-19. The motion passed unanimously. SEE QUOTE ATTACHED.
13. Commissioner Ronnie LaGrone moved and Commissioner Craig M. Lawless seconded the motion to approve the purchase of a 2020 Ford F-550 from Chastang Ford, for use by the Panola County Road and Bridge Department, Precinct #1, through BuyBoard Contract #601-19. The motion carried unanimously. SEE QUOTE ATTACHED.
14. Commissioner Ronnie LaGrone moved and Commissioner David A. Cole seconded the motion to approve an Engagement Letter from Rachael Payne, CPA, PLLC for capital asset listing and depreciation schedules services. The motion carried unanimously. Commissioner Ronnie LaGrone moved and Commissioner Craig M. Lawless seconded the motion to approve the correction of page two of the engagement letter to replace the name of retired County Auditor, Sydney Burns with the name of the current County Auditor, Jennifer Stacy. The motion carried unanimously. SEE ENGAGEMENT LETTER ATTACHED.
15. Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion to approve an engagement letter from Rachael Payne, CPA, PLLC in regard to financial statement information applicable to the Panola County Retiree Health Benefits Trust Fund. The motion carried unanimously. SEE ENGAGEMENT LETTER ATTACHED.

The meeting adjourned.

Dated this 3rd day of March, 2020.



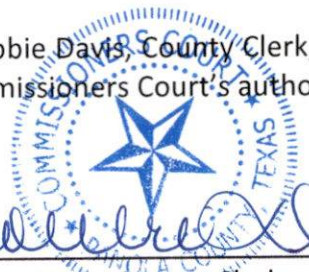

 LeeAnn Jones, County Judge, Panola County, Texas

4-14-20

 Date

State of Texas
 County of Panola

I, Bobbie Davis, County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court's authorized proceedings for March 3, 2020.

 Bobbie Davis, County Clerk

4/14/20

 Date